

Jefferson County Solid Waste Committee

Jefferson County Courthouse
311 S. Center Ave., Room C2003
Jefferson, WI 53549

August 6, 2024 Minutes

1. **Call to Order** – Meeting was called to order by Supervisor Callan at 8:30 a.m.
2. **Roll Call (Establish a Quorum)** – Committee Members: Joan Callan, Bob Preuss, Dan Herbst and Mark Groose were present. Matthew Tracy joined via Zoom. Staff Present: Matt Zangl and Kim Buchholz. Dave Schilling, Ixonia Transfer Site, and Joe Hackbarth, Deer Track Park Landfill, were present via Zoom.
3. **Certification of Compliance with the Open Meetings Law** – In compliance per Zangl.
4. **Approval of the Agenda** – Callan stated that there has been a request to move #12, Update from Deer Track Park Landfill, to the top of the agenda. Request granted. Motion by Preuss, seconded by Herbst, to approve the agenda with noted change. Motion approved, 5-0.
5. **Public Comment** - None
6. **Approval of Minutes – June 4, 2024, Solid Waste Committee Meeting** – Motion by Herbst, seconded by Preuss, to approve June 4, 2024, Solid Waste committee meeting minutes. Motion approved, 5-0.
7. **Communications** – None
8. **Update from Deer Track Park Landfill (Joe Hackbarth)** – Hackbarth, manager of Deer Track Park Landfill, provided the committee with an update. He reported that 2024 quarter 2 volume is down a little. It is not anticipated that this downturn will be made up by year end, so they are projecting tonnage received to be less than last year. Construction work continues for the 7.3-acre cell and 14-acre cap. Rain has slowed the progress of these projects, but they anticipate the cap to be completed around September 15 and the cell will be completed this year. They are currently putting down clay layer within the cell. Inspections have been completed by the State with no concerns. In September, they will also be completing a paving project for the entrance/scale area. Hackbarth then opened the floor for questions. Callan asked if the source for the decrease in tonnage has been identified. Hackbarth stated that it is attributed to the stalling of many construction projects. Much of their material comes from the Madison market and that is down.

Hackbarth left the meeting after this agenda item.

9. **Discussion on Solid Waste & Air Quality Committee** – Buchholz stated that this agenda item provides an opportunity for committee members to ask questions about the Solid Waste Program. Groose asked what responsibilities there are for the Air Quality portion of the committee title. Zangl explained that the regulations for air quality are at the Federal and State level. The County does not have any air quality regulations. Callan asked if Zangl saw anything coming in the future for air quality. Zangl responded that he is not aware of anything. Zangl also mentioned that it is his understanding if the County would regulate anything air quality, the responsibility for the air quality program would then transfer from the State to the County.

Callan asked the committee what they felt was the main responsibilities of the committee. Groose commented that the earlier electronic collection date was on the same day as other businesses collection events. The department was aware of the conflicts, but dates were already set.

Callan asked if the program was at a point that there was a need to secure additional sponsorships from businesses or individuals. Buchholz explained that the program is always looking for sponsors. An annual mailing to individuals and businesses within the County is mailed out annually in October. Buchholz encouraged committee members to forward any ideas and/or contacts to her and she would be happy to contact.

10. **Departmental Update** – Buchholz shared with the committee that the grants for 2025 have been awarded. Household Hazardous Waste went up while the other 2 (Agriculture and Unused Prescription Drugs) went down; overall we are up a little. We also received a check for \$1,585.01 in unused grant funds from the state from the 2023 plan year.

Buchholz will be attending the upcoming Jefferson’s National Night Out on Wednesday this week to promote our program.

11. **Discussion on Solid Waste Departmental Financial Report** – A copy of the 2024 budget to date was included in the agenda packet. Zangl stated that all looks on track. Pointed out the cost of the Clean Sweeps is in the Purchase Care and Services line item.
12. **Discussion on Solid Waste Departmental 2025 Budget** – Zangl distributed a copy of the proposed 2025 budget and went through the line items of importance explaining them to the committee. Overall, budget is very similar to 2024 budget.
13. **Update from Waste Collection Partners** – None
14. **Discussion and Possible Action on 2024 Clean Sweep/Electronics & Appliance Recycling/Tire Recycling events** –

- **Recap/Review of June 8 Electronic & Appliance Recycling Event** – Buchholz stated that overall, she felt the event went well. Informed the committee that we did have a couple issues. First, there was some unprofessionalism shown to some of the attendees by a couple of employees from the contractor. Buchholz has discussed the situation with the owner and has been assured that it will be addressed internally and will not happen again. Secondly, after the event, we had an attendee call the City of Lake Mills stating that there was damage to their carrier due to a dropped television. Information was collected and shared with Resource Solutions, our contractor. Resource Solutions was very good about handling it and turned the information over to their insurance company which settled with the individual. Number of participants was up from the previous year.
- **Discuss Logistics for Upcoming Events**
 - i. **August 17 – Electronic & Appliance Recycling Event, Jefferson County Fair Park**
Buchholz asked committee members if they were able to volunteer for the event. Preuss & Callan can be there. They were asked to be there by 7:45 a.m. Event is from 8-11 a.m.
 - ii. **September 13 & 14 – Fall Clean Sweep Event, City of Watertown Street Dept** – Buchholz stated that this is a 2-day event. Herbst and Preuss can be there. They were asked to be there by 2:15 p.m. on Friday and 7:45 a.m. on Saturday.

15. **Discussion and Possible Action on future Meeting Dates and Possible Agenda Items** – Recap/review of events, update on 2025 events, letter to donors.
16. **Next Solid Waste Committee Meetings** – Tuesday, October 1 and December 3, 2024 at 8:30 a.m.
17. **Adjourn** – Motion by Grosse, seconded by Preuss to adjourn meeting at 9:25 a.m.